



## AUTOMATIC WITHDRAWAL CHANGE/REQUEST

Complete a copy of this form for each company you authorize to make automatic withdrawals from your Credit Union account

☐ Start automatic withdrawal ☐ Change automatic withdrawal

If you cannot accept this written request regarding my automatic withdrawal or if you have a question about this request, please contact me directly using the following information.

TO: \_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City Province Postal Code

FR: \_\_\_\_\_ \$ \_\_\_\_\_  
Account Holder's Name Withdrawal Amount

\_\_\_\_\_  
Address

\_\_\_\_\_  
City Province Postal Code

\_\_\_\_\_  
Phone Number Account Number

I authorize this automatic payment to be debited from my Credit Union account number:

Branch Number					Institution Number			Account Number									

\_\_\_\_\_  
Name of Credit Union Branch

\_\_\_\_\_  
Address

Effective Date: \_\_\_\_\_

I understand that this authorization is to initiate a pre-authorized, automatic withdrawal for payment to the billing company. I further understand that it is my responsibility to learn from the company any costs, fees, or procedures associated with automatic payments or cancellation, as this authorization does not override any policies of the billing company. I understand to stop a pre-authorized payment; I must notify the Credit union at least ten (10) business days before the scheduled payment.

\_\_\_\_\_  
Account Holder's Signature Date